

Introduction to Technology

Investigating Careers

Course Syllabus Instructor: Mrs. Emily Keese

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Conference: Mon-Fri 12:37-1:27

Course Description

Introduction to Technology: 6th grade students learn keyboarding and basic computer applications as well as how to explore the internet. Students learn to use Google Docs, Slides and Satellite, Microsoft Office Word and Excel, Online Libraries, and virtual tours. Students also learn to safely access the internet for research, exploration and creation.

Investigating Careers: Students will create a foundation for success in high school, future studies, and careers such as Science, Technology, Engineering, and Mathematics; Business and Industry; Public Service; Arts and Humanities; and Multidisciplinary Studies. They will research labor market information, learn job-seeking skills, and create documents required for employment. Career and technical education instruction provides content aligned with challenging academic standards and relevant technical knowledge and skills for students to further their education and succeed in current or emerging professions.

Course Materials and Grading

- Spiral Notebook and Pen/Pencil
- Daily Work, Projects, Participation & Quizzes – 40%
- Tests- 60%

In-class Expectations

1. Respect yourself, the teacher and your classmates. Do not talk about anyone in a negative manner/use negative language or it will result in disciplinary action.
2. Attendance is mandatory. It is the responsibility of THE STUDENT to get their work in on time even in the event of an absence. You will be responsible for acquiring makeup work that you miss.
3. Any late work will not be accepted past the day it is due with the exception of an excused absence. The number of days allowed for completion of make-up work shall be equal to the number of days missed. Any assignments not turned in during the allotted time will follow late work guidelines.
4. Classroom discipline includes the following guidelines listed in the Student Handbook, and they will be followed accordingly. These rules are subject to the severity of the offense that occurs.
5. No cell phones or headphones!

Virtual Class Expectations

1. Respect yourself, the teacher and your classmates. Do not talk about anyone in a negative manner/use negative language or it will result in disciplinary action.
2. Be logged into class on time per your daily schedule if you are synchronous
3. Engage in virtual activities and discussion
4. Have a charged device with internet access and quiet place
5. Complete and turn in assignments by the due date
6. Turn your camera and audio on
7. Dress in appropriate school attire
8. Grades for school@home students will be consistent with the guidelines used in all face-to-face instruction

By signing this syllabus, I am acknowledging that I understand the expectations and rules in Mrs. Keese's classroom. I am also acknowledging that there are procedures in place if I/my student does not follow rules set by Mrs. Keese and/or Wimberley ISD.

Student name (printed)

Parent name (printed)

Student Signature

Parent Signature